



6th Annual OCIF Open: Chip in fore Charity!

The 6th Annual OCIF Open: Chip in fore Charity will be held on Monday, October 5th at Panther Creek Country Club in Springfield. The Open is held each year to raise money for a local organization in the central Illinois community. We're encouraging all non-profits in need of funds to apply to be this year's benefactor. The organization selected will be awarded \$20,000. *(Please note: Any contributions received at the event, made payable to the organization or OCIF, will count towards the \$20,000.)*

Benefactor Application Guidelines

Organizations wishing to be considered for funding from the Orthopedic Center of Illinois Foundation (OCIF) should first carefully review the Foundation's program guidelines. The Foundation has no restrictions on the type of support it will consider so long as the Organization's work is consistent with the Foundation's program of interests and serves the central Illinois community. The Foundation makes grants to public charities classified as tax-exempt under section 501(c)(3) by the IRS. The Foundation does not make grants directly to individuals or consider requests outside its program areas. Its funds cannot be used for lobbying.

How to Apply

Preparing your Proposal

Organizations must submit a completed application along with a letter of inquiry/proposal to be considered for the **Chip in fore Charity** grant. Please include the following information in your proposal:

Narrative

- Background of the organization, including accomplishments and qualifications, particularly as they relate to the purpose for which you are requesting support
- Immediate problems or needs to be addressed by your project or organization
- Target population served by your project
- Strategies for implementing the work and a timetable for achieving outcomes
- A plan for evaluating the work
- If appropriate, a plan for continuing the work beyond the grant period

Financials

- An organizational budget for the current year
- Actual organizational income and expenses for the past two years
- A list of your organization's current three largest funding sources

Include the following attachments:

- IRS 501(c)(3) determination letter and/or all rulings and notices regarding the tax-exempt status of your organization
- A list of your organization's Board of Directors

Note: All current and projected budgets should indicate whether income is committed or pending.

Supporting Materials

We encourage organizations to exercise self-discipline and only submit materials that are directly relevant to the grant request under consideration.

The Foundation will acknowledge receipt of your proposal. During the review process, we may contact you for additional information or material. If a grant is rewarded, you will be asked to sign an agreement that describes the purpose of the funding, reporting, and other requirements of the grant.

If you have questions about the status of the proposal you submitted, or there are significant changes or news you would like us to consider in the course of our review, please contact Amy Rodek at 217-862-0624.

Please submit your proposal to:

OCIF

Attn: ALR

**3136 Old Jacksonville Road, Ste 150
Springfield, IL 62704**

Dates to Remember

Friday, July 17th:

Friday, August 14th:

Monday, October 5th:

Completed Applications Due to OCIF

Winner Announced

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Benefactor Application

Organization Information

Date

Organization Name

Federal Employer Identification Number

Contact Person

Title

Address

City State Zip

Phone Number Fax Number

Email Address

Grant Request

Project Name

Brief Project Description

Geographic Area Served

Total Organization Budget

Total Project Budget

Checklist

- Application
- Narrative
- Financials
- Supporting Materials

